



2025 Convention of the Texas District LCMS

Nominations Packet for Area C

This packet includes the following:

- Cover Letter with Instructions
- Nomination Form
- 2025 Election Slates with Position Descriptions
- List of Area C Pastors

Please use the Nomination Form included in this packet for submitting nominations. Descriptions for each position are included for your consideration, along with incumbent information.

(NOTE: The forms for nomination for President and Area Vice President will be received separately in a mailing to each district congregation. Circuit Visitor elections will occur at the Circuit Forums.)

Pastors and Congregations in Area C may nominate people for the following positions:

(Note: There is no limit to the number of nominees that may be submitted for each of these positions. Please submit a nomination form for each person nominated.)

- District Secretary
- Commissioned Minister for the District Board of Directors
- Ordained Pastor for the Board of Mission Administration (electing 2)
- Lay Person for the Board of Mission Administration (electing 1)
- Ordained Pastor from Area C for the District Nominating Committee (electing 1)
- Commissioned Minister for the District Nominating Committee (electing 2)
- Lay Person for the District Nominating Committee (electing 3)
- Professional Church Worker (ordained or commissioned) for Synod Nominating Committee (electing 1)
- Professional Church Worker (ordained or commissioned) for Alternate Synod Nominating Committee (electing 1)
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The deadline for nominations to be received is November 4, 2024. Please

send nomination forms to:

Rev. Kevin J. Hintze
Nominating Committee
Chair LCMS Texas District
1221 Satellite View
Round Rock, TX 78665

If you have any questions, you may contact any member of the Nominating Committee, whose names were included in the nominations informational cover letter and/or email chilewitz@txlcms.org.



Area C Nomination Form

63rd Convention of the Texas District, LCMS
June 5-7, 2025

I nominate: _____
First Name M.I. Last Name

Who is a(n) Ordained Minister Commissioned Minister Lay Person

Street Address: _____ Cell#: _____

City, ZIP: _____ Email: _____

Circuit: # _____ Congregation: _____ City: _____

Check the box(es) below for the position(s) for which this person is being nominated.

(For specific 'Area' nominations, the nominee must be a member of a congregation of the designated region.)

Ordained Positions:

- District Secretary
- Board of Mission Admin. (2)
- 2026 LCMS Comm. for Conv. Nominations (1 member; 1 alternate)
- 2028 District Nom. Comm. (1 from Area C)

Commissioned Positions:

- Board of Directors (1)
- 2028 District Nom. Comm. (2)
- 2026 LCMS Comm. for Conv. Nominations (1 member; 1 alternate)

Lay Positions:

- Board of Mission Admin. (1)
- 2028 District Nom. Comm. (3)

Your Name and Contact Information:

Name: _____

Email: _____ Cell#: _____

Circuit: # _____ Congregation: _____ City: _____

I am a(n): Ordained Minister Congregation Officer: _____

Your Signature: _____ Date: _____

Send Nomination Forms to

Rev. Kevin J. Hintze
Nominating Committee Chair
Texas District, LCMS
1221 Satellite View
Round Rock, TX 78665

Nominations must be received by November 4, 2024.

2025 TEXAS DISTRICT - AREA C SLATE WITH POSITION DESCRIPTIONS

**Names marked with asterisk are incumbents eligible for re-election.*

District Secretary

District Secretary: (max. of 4 successive - 3yr. terms)

The District Secretary shall:

- Perform the usual duties outlined in the Handbook of the Synod, which includes the following:
 - Receives nominations for district president, area vice presidents and results of circuit visitor selections for the district convention
 - Certifies voting and nonvoting advisory delegates for synod and district conventions.
- Keep an accurate list of congregations by circuit and shall make this list available upon request;
- Function as directed by the district president in agreement with resolutions passed by the district convention;
- In conjunction with the district president, keep the district handbook up to date;
- Serve as secretary of the board of directors; and
- Vote as a member of the board of directors.
- Meets six times annually with the Board of Directors.

Ordained: Need minimum of two nominees

**Rev. Dr. Brian J. Hesse (eligible and willing to accept nomination)*

District Board of Directors

District Board of Directors (max. of 2 successive - 6yr. terms)

- Consists of the District President, four Vice-Presidents, and Secretary; five Laypersons (one from each administrative area of the District and one "at-large") and two Commissioned Ministers
- It is suggested, but not required, that one Layperson be an attorney.
- Serves as the coordinating body of the District.
- Implements Convention resolutions.
- Acts in behalf of the District between conventions.
- Has the responsibility of filling all vacancies on District Boards and Committees, etc., between conventions, and electing the Executive Personnel of the District, e.g., BMA and BCE.
- Reviews actions taken by District Boards and Committees.
- Determines the annual budget and manages the fiscal affairs of the District.
- Meets six times annually.
- In general, members of the Board of Directors ought to have a theological, ecclesiastical, and fiscal acumen to administer the affairs of the District.
- For further details about this board, see the District Handbook, Section VI.

Commissioned: Need minimum of two nominees

**Charessa Koontz (eligible and willing to accept nomination)*

Board for Mission Administration

The Board of Mission Administration (*max. of 2 successive - 6yr. terms*)

- Consists of eleven members: five Ordained Ministers, one Commissioned Minister, and five Laypersons
- Develop the overall strategy for new church planting in the Texas District
- Keep itself informed on all mission developments and opportunities within the District
- Investigate and utilize new and established techniques and procedures which will expedite its work and
- Help to realize the mission potential of the District
- Regard the mission performance of financially supported congregations in the District as its responsibility, toward which help, encouragement, and guidance are to be directed
- Provide appropriate financial assistance to fields and congregations for expansion, extension, or intensification of the mission program
- Give special attention to congregations and communities which are either changing or declining in population and seek opportunity to confer with such congregations
- Give attention to the need for new approaches and forms of ministry to meet special needs;
- Recommend personnel changes as needed to fulfill its responsibilities;
- Solicit the assistance of congregations, auxiliary organizations, and individuals for specific mission projects and the total mission program of the District;
- Disburse student aid funds in conformity with the rules and regulations of the District;
- Encourage the formation of local networks in the District to begin new work and enhance present ministries and to work with such local networks to meet the mission challenges of the District; and
- Have the authority and responsibility to call or contract for suitable personnel for all areas of its work where there is no organized congregation, such as:
 - New mission fields
 - Special ministries
- Needs people who are knowledgeable about finances, investments, real estate, and population patterns
- Actual days for BMA involvement include:
 1. A Friday and Saturday in Austin each January
 2. An occasional 2-3 day conference in the Spring
 3. A 2-3 day retreat in early August.
- For further details about this board, see the District Handbook, Section VII.

Ordained: Need minimum of two nominees

*Rev. David Murillo (eligible for re-election)

*Rev. Ted Doering (eligible for re-election)

Lay Person: Need minimum of two nominees

*Gladys Franco (eligible and willing to accept nomination)

District Nominating Committee

District Nominating Committee (*max. of 4 successive - 3yr. terms*)

- Solicits recommendations for nominations from congregations, pastors, and circuit visitors of the District
- Obtains the consent of potential nominees
- Publishes the nomination materials in the Convention Workbook (District Handbook 9.005d)
- Presents a slate at the District Convention for offices other than President and Vice-Presidents, with pertinent information on each nominee (District Handbook 9.005d).
- Needs to have a general knowledge of the congregations, laypersons, pastors, and commissioned ministers of all the regions of the District.
- For further details about this committee, see the District Handbook, Section IX.B.

Ordained Area C: Need minimum of two nominees

*Rev. Dr. Bill Knippa, Bethany, Austin (eligible for re-election)

Commissioned (Electing 2): Need minimum of four nominees

*Paul Krentz (eligible and willing to accept nomination)

*Keith Lund (eligible and willing to accept nomination)

- Lay Person (Electing 3): Need minimum of six nominees
*Kelly Bernhardt (eligible and willing to accept nomination)
*Gary Juhl (eligible, but will not seek re-election)
*Donna Snow (eligible, but will not seek re-election)

Synod Nominating Committee (Ad Hoc)

In preparation for the 2026 convention of the Synod, the Texas District shall elect, through its regular election procedures at the district convention, shall elect one professional church worker to serve on the Committee for Convention Nominations and one alternate.

2026 Synod Committee for Convention Nominations

The Committee for Convention Nominations is to be regarded as an *ad hoc* convention committee, to which limitations on holding multiple offices do not apply.

The Committee for Convention Nominations shall select candidates for all elective offices, boards, and commissions except President, First Vice-President, and vice-president positions requiring regional nominations (Bylaws 3.12.2.7–8).

Persons elected to this committee must be prepared to serve at the call of the Secretary of the Synod at least six (6) months prior to the next Synod convention and to participate in two (2) or more meetings in St. Louis in the months immediately following.

The committee will base its decisions upon review of biographical and evaluative information regarding candidates whose names were submitted by persons from throughout the Synod. Members of the committee should be able to work closely with other committee members for the common good of the Synod and be willing to set aside personal interests as appropriate in order to place into nomination those candidates most qualified to carry out the responsibilities of the offices being filled.

Members of the Committee for Convention Nominations may also be asked to serve at the time of the Synod convention to process nominations from the floor.

For further details see LCMS Bylaws 3.12.2.7-8; 3.12.3; 3.12.3.4; 3.12.3.5; 3.12.3.6; 3.12.3.7; 3.12.3.8.

Professional Church Worker (ordained or commissioned (Electing 1): Need a minimum of 2 nominations

Alternate - Synod Nominating Committee (Ad Hoc)

Professional Church Worker (ordained or commissioned (Electing 1): Need a minimum of 2 nominations